**Ten Frequently Asked Questions About CARES Act Student Emergency Grant Funds**

***Q1: What is the amount of funding available to students?***

Palm Beach Academy of Health & Beauty completed a certification and agreement form on behalf of our students with the U.S. Department of Education. Our allocation of Coronavirus Aid, Relief, and Economic Security (CARES) Act for Student Emergency Grant funds is $ 176,145 for our entire student population. We have one-year period starting on July 13, 2020 and ending on July 12, 2021 to disburse these funds to our enrolled students. Our policy is to award a total annual amount of $ 1,000 per enrolled student until all funds are exhausted during this period. In addition, our policy promotes a fair and equitable disbursements of CARES Act for Student Emergency Grant funds toward the whole student body at Palm Beach Academy of Health & Beauty under current federal regulations.

***Q2: Am I Eligible for CARES Act for Student Emergency Grant Funds?***

Current diploma seeking, enrolled students, who are eligible to apply for Federal Title IV financial aid, are eligible to apply for CARES Act for Student Emergency Grant funds.

Section 484 of the HEA states that Title IV eligible students must:

* Be enrolled or accepted for enrollment in a diploma or certificate program.
* Not be enrolled in elementary or secondary school.
* For currently enrolled students, be making satisfactory academic progress.
* Not owe an overpayment on Title IV grants or loans.
* Not be in default of a Title IV loan.
* File “as part of the original financial aid application process” a certification that includes: a statement of educational purposes and student’s SSN.
* Be a U.S. citizen or national, permanent resident, or other eligible noncitizen.
* Have returned fraudulently obtained Title IV funds if convicted of or pled guilty or no contest to charges.
* Not have fraudulently received Title IV loans in excess of annual or aggregate limits.
* Have a verifiable Social Security Number and Selective Service registration number.
* Not have a federal or state conviction for drug possession or sale, with certain time limitations.

***Q3: How can Palm Beach Academy of Health & Beauty’s students apply for CARES Act for Student Emergency Grant Fund?***

Palm Beach Academy of Health & Beauty encourages all eligible students in need to complete and submit our CARES Act for Student Emergency Grant fund application to the Financial Aid Office. Every application will require a written description for funding request by attaching appropriate proof of documentation from the student. Our application is available at the Financial Aid Office or CFO/Bursar’s Office.

***Q4: What are types of permittable expenses are covered by CARES Act for Student Emergency Grant funding?***

Eligible expenses for CARES Act funding include, but are not necessarily limited to, medical, food, housing, utilities, technology expenses, unexpected childcare, course materials, and other unexpected expenses included in the student’s cost of attendance.

***Q5: How much funding will I get?***

Originally, our policy is to award a total annual amount of $ 1,000 per enrolled student until all funds are exhausted starting on July 13, 2020 and ending on July 12, 2021. However, our senior management has adjusted our policy for the benefit of all enrolled students due to the second wave of Covid 19 virus including new variant strain and local unstable economic environment facing our student body with their income to pay for their basic living expenses.

On December 15, 2020, our policy was adjusted to a total annual grant award amount of $ 1,500 per enrolled students which is disbursed in two grant awards: (1) CARES Act in the maximum grant award amount of $ 1,000.00 for the first grant award to any enrolled student; and (2) CARES Act 2 in the maximum grant award amount of $ 500.00 for the second grant award to any enrolled student who has entered into either payment period 2 or beyond for any FSA Title IV fund career training program offered by the institution.

Payment periods are defined by the institution as follows per FSA Title IV regulations as follows:

|  |  |  |  |
| --- | --- | --- | --- |
| **Career Training Program** | **Payment Period One**  | **Payment Period Two** | **Payment Period Three** |
| Barbering or Cosmetology | 1-449 Clock Hours  | 450 – 899 Clock Hours | 900 Clock Hours plus  |
| Massage Therapy | 1-299 Clock Hours | 300 Clock Hours plus | NA |
| Skin Care | 1-159 Clock Hours | 160 Clock Hours plus  | NA |

***Q6: What should I do if I am not sure that my expenses would not be covered by CARES Act for Student Emergency Grant funding?***

First, Palm Beach Academy of Health & Beauty encourages all students to complete and submit a Free Application for Federal Student Aid (FAFSA) on an annual basis to determine their financial aid eligibility for either federal grants and/or federal student loans. If any student has a question or inquiry about their eligibility under the CARES Act for Student Emergency Grant, our financial aid office is here to assist in answering their questions and inquiries.

***Q7: How long before I know if I am awarded CARES Act for Student Emergency Grant?***

Palm Beach Academy of Health & Beauty anticipates a large volume of applications from our enrolled students and will work to process applications in a timely manner. Our goal is to provide funding decision within seven (7) to ten (10) business days based upon the completion of student’s application along with required documentation.

***Q8: What documentation am I required to submit along with my CARES Act for Student Emergency Grant application?***

Documentation is based upon the student’s circumstances as stated in their CARES Act for Student Emergency Grant application. For example, proof of documentation is a copy of a receipt, a bill, or an invoice in the student’s name for the following expenses: Medical, Housing, Food Utilities (i.e. electricity, water & sewer, or telephone), Information Technology, basic internet service, and/or childcare. For other unexpected expenses, please refer to our application.

***Q9: I need more funding! May I reapply for more what I am originally requested and approved?***

The student can submit another CARES Act for Student Emergency Grant application for additional assistance but only after your initial application has been processed. Remember, each enrolled student is allocated a total annual award amount, in the amount of $ 1,000, of CARES Act for Student Emergency Grant at Palm Beach Academy of Health & Beauty. This funding is not transferrable to another institution.

***Q10: How will I receive my CARES Act for Student Emergency Grant funding if my application is approved?***

 Palm Beach Academy of Health & Beauty will issue a paper check payable directly to the student’s name from our CARES Act for Student Emergency Grant fund account. Student’s check distribution will be held on Friday between the hours of 10:00 AM until 2:00 PM at the school unless the student submits a mailing request in their application.